Circular

Sub: Clearance of MSHS cases by Accounts Department

Ref: 1) Letter No. HFW/SAST/MSHS-10/2016-17, Dated 20.09.2017
2) Letter No. HFW/SAST/MSHS-10/2016-17, Dated 20.09.2017
3) Letter No. HFW/SAST/MSHS-10/2016-17, Dated 20.09.2017

As per circular and trust board meeting details dated 01.06.2017 it was decided to be lenient pertaining to certain missing documents regarding MSHS cases.

Mentioned below is a check list for approving MSHS cases before and after July 17th 2017.

<table>
<thead>
<tr>
<th>Documents</th>
<th>Before 17 July 2017</th>
<th>After 17 July 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Two photos of patient (Circular dated 20.09.2017)</td>
<td>Not Mandatory</td>
<td></td>
</tr>
<tr>
<td>Seal and Sign in police intimation report (as per trust board decision)</td>
<td>Not Mandatory</td>
<td></td>
</tr>
<tr>
<td>Seal of hospital in discharge summary</td>
<td>Not Mandatory</td>
<td></td>
</tr>
<tr>
<td><strong>Blood &amp; Urine report</strong> (not enclosed)</td>
<td>decided not necessary per benefit package review meeting held on 17.07.2017</td>
<td></td>
</tr>
<tr>
<td>Pre &amp; Post OP X-ray reports (not enclosed)</td>
<td>There were some IT issues regarding the same hence exemption given as doctor would have reviewed the and document are lost due to IT issued discussed in trust board meeting.</td>
<td>As per Benefit package revision</td>
</tr>
<tr>
<td>Patient photo mismatch (same photo enclosed to 2 or 3 patient IDs)</td>
<td>Can be denied</td>
<td></td>
</tr>
<tr>
<td>OT notes not enclosed as per codes:</td>
<td>Documents error due to IT issues, Approving doctors had verified the cases with OT notes and found it medically correct.</td>
<td></td>
</tr>
<tr>
<td>Discharge summary not enclosed for all claims above 1 to 4 codes:</td>
<td>this particular document has been relaxed for Government Hospitals</td>
<td></td>
</tr>
<tr>
<td>Final bill not with seal and signature by the hospital</td>
<td>Trust board decided to forego the same</td>
<td></td>
</tr>
<tr>
<td>Police intimation letter not with seal and signature by the police station:</td>
<td>Trust board decided to forego the same.</td>
<td></td>
</tr>
<tr>
<td>Patient photo with face identify and wound identify are not enclosed:</td>
<td>Relaxed for Govt. Hospitals</td>
<td></td>
</tr>
</tbody>
</table>

It was decided that, if all the medically related documents were found clinically appropriate at the time of doctor validation as confirmed and the validating procedure was done, the cases are approved and moved to finance section.

Executive Director
Suvarna Arogya Suraksha Trust
Bangalore.

Copy to,
1. Director (finance), SAST
2. PM, MSHS, SAST
3. MSHS, Doctors
4. Preauth Executives
5. Claims managers, SAST
Circular

Sub: Timeline to submit missing documents of cases submitted or admitted before july 2017.


In continuation of missing documents or justification letter to be enclosed the last date was Sep 25th 2017. But most of the hospitals have not submitted them to SAST. As a last reminder the date for submission of documents or a justification letter for cases before July 17th 2017(Submitted/admitted) is extended to October 10th 2017, failing which the cases would be denied.

[Signature]
Director (MM)
Suvarna Arogya Suraksha Trust
Bangalore.

To,
1. All Govt Hospitals

Copy to,
1. Director (finance)
2. PM, MSHS
3. MSHS, Doctors
4. Office copy
Circular

Sub: Exemption for uploading claim documents (pre and post treatment photo)

It is hereby been decided to exempt uploading of post treatment patient photos for the following packages codes.

The codes are 1 and 2 (simple injury), 5, 6, 7, 8, 15 and 21.

All MSHS claims doctors have to follow the same henceforth, it also has been decided not to ask for info (pre and post injury photos) for submitted claims prior to July 17th, 2017.

Any submitted claims that have to be denied, should be done so only after discussion of the case with the project manager – MSHS.

Copy to:
1. Director finance
2. Director (MM)
3. PM, MSHS
4. MSHS, Doctors
5. Office copy

Director (MM)
Suvarna Arogya Suraksha Trust
Bangalore.
Circular

*****

Sub: Missing Documents of cases in MSHS before July 17th 2017 for all Govt. hospitals.

This is to inform you that cases before July 17th 2017 through approved earlier have been sent back for want of certain documents information, the foremost being a pre and post treatment photo. In this regard SAST has decided to waive the particular documents. Cases submitted after July 17th has to consist of all relevant documents including pre & post treatment photo.

To,
  1. All Govt Hospitals

Copy to,
  1. Director (finance)
  2. PM, MSHS
  3. MSHS, Doctors
  4. Office copy
Circular

Sub: Regarding missing documents and seal with signature in all documents of claims pertaining to MSHS.

As per requirements in MSHS package list, it was clearly mentioned to enclose pre & post treatment photo and hospital seal and sign in all documents of claims submitted. Though the claims were approved earlier, they have been sent back for need more info. All claims which have been sent back to the concerned hospitals have to enclose the documents by the 25th of September 2017 (5 pm) failing which the claims would be denied.

Hospitals which have reasons not to upload photos (Pre & post treatment) should give a justification for it in the remarks section and send a mail for the same.

To,

1. All MSHS Hospitals

Copy to,

1. Director (finance)
2. PM, MSHS
3. MSHS, Doctors
4. Office copy

Director (MM)
Suvarna Arogya Suraksha Trust
Bangalore.
Government of Karnataka

SUVARNA AROGYA SURAKSHA TRUST
(Department of Health & Family Welfare)
BMTC, TTMC 'A Block' 4th Floor, Shanti Nagar, K.H. Road, Bangalore
Phone: 080-22536200, Fax: 080-22536221 E-mail: directorsast@gmail.com

No. HFW/SAST/MM-EDC/2017-18 Date: 14.06.2017

CIRCULAR

Sub:- Penalties for irregularities by Network Hospitals-reg.

Ref:- 1) Circular dated 31.08.2015.
    2) 40th EDC meeting Proceedings dated 17.05.2017.

In the Circular referred at (1) above, penalties were imposed for un-authorised co-payments etc. Inspite of this it is noticed that some of the hospitals continue to collect money over and above the amount prescribed by SAST and for other services also. In view of this, the Empanelment and Disciplinary Committee in the Proceedings referred at (2) above has decided to revise the penalties as mentioned below.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Cause</th>
<th>Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Before discharge of beneficiary if the hospital is refunding the collected money</td>
<td>no penalty</td>
</tr>
<tr>
<td>2</td>
<td>Refunding the collected money immediately after discharge of beneficiary</td>
<td>issue Show Cause Notice – penalty 3 times the amount collected – one part shall be refunded to beneficiary</td>
</tr>
<tr>
<td>3</td>
<td>2nd violation</td>
<td>penalty 5 times the amount collected – one part shall be refunded to the beneficiary</td>
</tr>
<tr>
<td>4</td>
<td>3rd violation</td>
<td>6 times the amount collected.</td>
</tr>
<tr>
<td>5</td>
<td>4th violation</td>
<td>de-empanelment of hospital</td>
</tr>
</tbody>
</table>

The above revised penalties will be in force with immediate effect and hospitals are directed not to resort to irregularities and violation of MoU with regard to co-payments.

Executive Director
Suvarna Arogya Suraksha Trust
Bangalore

To,
The SAMCOs,
All Network Hospitals.

Copy to:
1) All Directors/Project Managers/Consultants/Doctors, SAST.
2) Office/Spare copies.
Government of Karnataka
SUVARNA AROGYA SURAKSHA TRUST
(Department of Health & Family Welfare)
Bangalore Metropolitan Transport Corporation, TTMC “A” Block,
4th Floor, Shankinagar, K.H. Road, Bangalore-560 027,
Phone: 080-22536200, Fax: 080-22536221 E-mail: directorsast@gmail.com
HFW/SAST/RBSK/SCS/01/2017-18 Date: 16-06-2017

CIRCULAR

Regarding the scheme for eligible beneficiaries in rural areas, urban slum children, Anaganawadis and the students of 1st to 12th standard in Govt. and Govt. aided schools, shall avail service under the scheme producing either BPL card or Referral card. Walk in patients and VAS camp patients shall be treated without referral letter, BPL card is mandatory.

A unique ID for RBSK referral patients is created which will be in the referral form (Annexure 2 for tertiary care and Annexure 2B for Secondary care). Which needs to be uploaded at time of preauths under URN No column by Arogyamitra.

All the RT and CT beneficiaries with previous VAS benefit can be included under RBSK preauth with previous discharge summary.

Director MM
Suvarna Arogya Suraksha Trust
Banglore

To,

1. All Network Hospitals

Copy to:

1. All Directors/Officers/Project Managers/Doctors, SAST
2. All Regional Consultant, SAST
3. All District Coordinators, SAST
4. Office copy
Circular

Sub: Uploading claim documents for MSHS. Reg

All registered hospitals under MSHS have to reupload all the documents when resubmitting for need more info queries. As the previous files get deleted when uploading the new file due to software issues.

Kindly cooperate.

[Signature]
Executive Director
Suvanna Arogya Suraksha Trust
Bangalore

To,
All Registered MSHS hospitals

Copy to:
1. Regional Consultant, SAST
2. District coordinator, SAST
3. Project manager, MSHS, SAST
4. Additional Project Manager, MSHS, SAST
5. Office copy
CIRCULAR

Sub: Exemption of pre-op investigations documents for approving pre-auths under Oncology Speciality

As per the Doctors meeting held on 11/5/2017, certain investigations were found not necessary for pre-auth approval in Oncology speciality. Hence these have been revised after internal review.

Please find the enclosed changes in benefit package in which certain pre-op investigations like CT Films and X Rays have been exempted. Take appropriate action.

Executive Director,

Suvarna Arogya Suraksha Trust,
Bangalore

To,

1. Suvarna Arogya Medical Co-ordinator, All Network Hospitals

Copy for information to:

2. The Director (Finance), SAST Bangalore
3. The Director (M&I), SAST Bangalore
4. The Director (Operations), SAST Bangalore
5. The Project Managers, JSS, RAB, MSHS, RSBY, IT SAST Bangalore
6. The Deputy Director, KBSK, SAST Bangalore
7. All Regional Consultants, SAST
8. All Doctors/Consultants, SAST, Bangalore
9. Office copy
CIRCULAR

Sub: Guidelines for Investigation procedure under RBSK secondary care service.

The Investigations procedure from code 4101 to code 4147 under RBSK secondary care can be utilised for the in-patients if required investigation is not part of package or due to any complications or require repeat of same investigation included in the package with justification letter.

Director MM
Suvarna Arogya Suraksha Trust
Bangalore

To,

1. All RBSK secondary empaneled hospitals
2. Consultant / Programme Assistant / Field officers RBSK

Copy to,

1. All Directors/Officers/Project Managers /Doctors, SAST
2. All Regional Consultant, SAST
3. All District Coordinators, SAST
4. Office Copy