Proceedings of the 13th Executive Committee meeting of the Suvarna Arogya Suraksha Trust under the chairmanship of the Principal Secretary, Health & Family Welfare Department held on 20/12/2012 at 12-30 PM in SAST Office.

Members Present

1. Sri. M. Madan Gopal, Principal Secretary to Government, Health & Family Welfare Department & Chairman of Suvarna Arogya Suraksha Trust Vikasa Soudha, Bangalore.
2. Dr. K.V. Raju, Economic Advisor to Hon’ble Chief Minister, Vidhana Soudha, Bangalore.
3. Dr. H. Sudarshan, Karuna Trust, #686, 16th main, 39th cross, 4th ‘T’ Block, Jayanagar, Bangalore-560 041.
4. Dr. Dhanyakumar, Director, Health & Family Welfare Services & Vice Chairperson of Executive Committee, Ananda Rao Circle Bangalore.
5. Dr. P. Boregowda, Executive Director, SAST, Bangalore.

The Executive Director, SAST welcomed the Chairman and members to the meeting.

Subjects on the Agenda were taken up for discussion.

1. Confirmation of the proceedings of 12th EC Meeting held on 30/10/2012

The Executive Committee confirmed the proceedings of the 12th Executive Committee meeting held on 30/10/2012.

2. Action taken report of the proceedings of the 12th EC Meeting held on 30/10/2012

The Executive Committee perused action taken report in respect of proceedings of the 12th Executive Committee meeting held on 30/10/2012 and approved the same.
3. **Budget requirement for the year 2013-14**

The Committee discussed the proposal of budget requirement for the year 2013-14 and advised to request the Government of Rs. 150.00 crore with a detailed breakup as required by the Government.

4. **Revision of Benefit Packages**

The Executive Director explained to the Committee that the meetings held by doctors for different specialities and presented the recommendations of the Committee regarding the list of procedures to be deleted, list of procedures to be added and list of supporting documents to be objected and revision of packages.

The Committee after examining felt that a separate committee to go into the recommendations of the various committees to suggest feasibility of adopting recommendations.

The Committee is consisted for the above purpose as below;

1. Director, Health & Family Welfare Services
2. Dr. Sudarshan, Karuna Trust
3. Director, Medical Management, SAST

The Committee can invite any other specialists if required.

5. **Updates on activities of Empanelment & Disciplinary Committee for information.**

The Executive Committee perused the proceedings of the Empanelment & Disciplinary Committee dated 5/12/2012 and noted the same.

6. **Progress of Preauthorization and Claims Settlement Processes**

The Committee perused the progress of Preauthorisation and claims settlement.
7. Review of pending Preauthorization and Claim files

The Executive Director highlighting the EC that there were number Preauthorization and Claim of cases pending both at the Trust as well as ISA level and Trust has taken clearance drive and accordingly he sought approval of the EC to reject/approve/part payments as mentioned below;

1. Rejection Cases:
   a) Pre-auth approval not obtained from the Trust - 18 cases
   b) Surgery not performed as per procedure code – 19 cases.
   c) Malignancy - Not confirmed after surgery – 10 cases.
   d) Rejected for manipulating documents – 4 cases
   e) Claims already settled – 2 cases
   f) Patient expired before starting treatment – 8 cases
   g) Failed to produce documents after repeated reminders – 3 cases

The Committee agree to reject the above cases and authorized Executive Director to take similar action on the same lines.

2. Follow-up cases – 264 Follow up cases identified and they are examined and eligible ones are already cleared and remaining to be examined by a committee and recommend to ED for appropriate decision.

3. Nephro Urology cases – 6 cases from Institute of Nephro Urology, Bangalore were approved for payment.

4. Miscellaneous: Surgeries performed could not be completed for various complications – 11 cases

The EC suggested that the Committee under the Chairmanship of the Director, Medical Management to go into the individual cases based on the merit and recommend a portion of the amount for payment.

146 cases are pending at the ISA level for want of documentary evidence. The Committee approved the proposal of Executive Director to form a Committee consisting of representative of Trust, ISA and Network Hospital to visit all the
patients and based on the outcome of the field survey, Executive Director is authorized to take further decision.

Dr. H. Sudarshan, Member of the EC expressed his happiness for the clearance drive taken by the Trust and wish the same tempo would continue to clear all other pending cases.

8. **Requirement of Office Space for Suvarna Arogya Suraksha Trust**

Approved the proposal of hiring office accommodation at Shantinagar office complex about 12000 Sq.Ft. to accommodate both Trust as well as ISA and also to get interior done at the Trust cost itself. The Trust can get design done by the architect/interior designer and the execution can be got done through Nirmithi Kendra which has got KTPP exemption.

The EC approved the proposal.

9. **Incentive for ASHA**

The Committee perused the action taken on the subject.

10. **Empanelment of Network Hospitals under VAS with the neighbouring States**

The EC suggested to modify the eligibility criteria as below:

   i) Should have 100 beds instead of 200 beds suggested by EDC.

   ii) Should have only one super speciality

The Committee felt that empanelment of hospitals in the neighbouring states should be done at the earliest.
11. Capacity Building to VAS stakeholders

The Committee went through the proposal of Institute of Public Health and felt that the content and duration to be relooked by the Trust team and evolve the content which is necessary for the various stakeholders of VAS. It was decided to get the capacity building activities through network of training institutions of SIHFW and district level training centers.

Institute of Public Health can be requested act as resource group or IIPH can offer resource personnel and along with the staff of SAST, training could be organized.

12. Steps to be taken to keeping hard copy of the claim files

The Committee suggested for insisting the Network Hospitals to send hard copies also for some more time.

13. Creation of Posts in SAST office

Dr. H. Sudarshan and Dr. K.V. Raju, both felt that sanction of new posts is necessary in view of expansion of the scheme. The committee approved the creation of the following posts:

<table>
<thead>
<tr>
<th>Name of the Post</th>
<th>Qualification</th>
<th>Experience</th>
<th>Remuneration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manager, Capacity Building</td>
<td>MBA (HRD)/PG in Hospital Administration</td>
<td>5 years</td>
<td>Rs. 40,000 –</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Rs. 50000/-</td>
</tr>
<tr>
<td>Senior Assistant – Capacity</td>
<td>Any graduate with computer knowledge is must</td>
<td>5 years</td>
<td>Rs. 17,000/-</td>
</tr>
<tr>
<td>Building</td>
<td></td>
<td>3 years</td>
<td>Rs. 10,000/-</td>
</tr>
<tr>
<td>Assistant/Receptionist</td>
<td>Diploma in Commercial Practice</td>
<td>1 or 2 years</td>
<td>Rs. 15,000/-</td>
</tr>
<tr>
<td>Junior Assistant/SDA – 2 posts</td>
<td>Graduate with computer knowledge, Sr. Grade Typewriting</td>
<td>1 year</td>
<td>Rs. 10000/-</td>
</tr>
<tr>
<td>Position</td>
<td>Qualification/Experience</td>
<td>Years</td>
<td>Salary</td>
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<tr>
<td>Claims Manager – 2</td>
<td>MBA (Finance)/B Com with Tally</td>
<td>5 years/10 years</td>
<td>Rs. 25,000/-</td>
</tr>
<tr>
<td>Accounts - Sr. Assistant</td>
<td>B Com, Graduate with Tally</td>
<td>3 years/5 years</td>
<td>Rs. 17,000/-/Rs. 20000/-</td>
</tr>
<tr>
<td>Accounts – Jr. Assistant</td>
<td>B Com, Graduate</td>
<td>1 year</td>
<td>Rs. 10000/-</td>
</tr>
<tr>
<td>M&amp;E Assistant</td>
<td>MA in Economics/Econometrics/Statistics, Computer knowledge is a must.</td>
<td>5 years</td>
<td>Rs.30,000/-</td>
</tr>
</tbody>
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The Committee also approved to re-designate the post of CFO, SAST as Director, Finance.

a) The Committee did not agree for proposal of discontinuing the outsourcing agency and suggested to continue on the same and approved the enhancement of remuneration for the post of personal assistants as mentioned below;

1. Personal Assistant at entry level - Rs. 15,000/-
2. Personal Assistant with 3 years Experience – Rs. 17,000/-
3. Personal Assistant with 5 years Experience – Rs. 20,000/-
4. Personal Assistant with 10 years Experience and above – Rs. 25,000/-

14. **Scrutiny of Claim files**

The Committee expressed that proper scrutiny of both Pre-auth and Claims is the primary responsibility of ISA. It was also suggested that they shall not refer any case stating the Trust to take decision nor need more information.

However, if ISA has any doubt, they can consult the Trust, but the primary responsibility lie should with them to reject/recommend as the case may be.

The Committee further decides that ISA will forward all cases (Preauth & Claims) with their recommendation to the Trust and at the Trust level 50% of the cases on random basis to be approved preferably by altering software and out of the
remaining 50%, 25% will be scrutinized and approved by the consultants/ specialists and the remaining 25% will be scrutinized/approved by the Trust doctors.

15. **Printing of calendars**

   The proposal of printing of calendars highlighting the features of VAS is approved with a cap of Rs. 3.00 lakhs.

**Additional Subjects**

1. **Ratification of continuation of contractual consultant of SAST**

   The EC ratified the continuation of Dr. S. Prakash, Director, Medical Management, SAST.

2. **Procuring new vehicles to Suvarna Arogya Suraksha Trust**

   The Committee approved to purchase 3 diesel vehicles of Innova and 1 Maruti Suzuki SX4 (Petrol) vehicle under DGS&D rate contract.

3. **Adopting Vajpayee Arogyashree Scheme for Non-BPL families of BBMP area**

   After detailed discussion, the Committee suggested to obtain:

   1. MOU to be signed by BBMP.
   2. To provide budgetary support of Rs. 30 crores out of BBMP budget.
   3. To deposit initially 20% of the budget allocation.
   4. To bear the administrative cost of the staff, office, vehicles etc.
   5. 3-4 months time is required to operationalize.
   6. Approval of the Finance Department
   7. Approval of the Cabinet as it involves covering non-BPL families.
The Committee further decided to refer the issue, to the Board of SAST for appropriate decision. Hence the subject is placed before the Trust Board for suitable decision.

The meeting ended with vote of thanks.

(Proceedings approved by
the Chairman, SAST/
Principal Secretary, H&FW Dept )

Sd/-
(M.MADAN GOPAL)
Principal Secretary to Govt. Health &
Family Welfare Dept. & Chairman,
Suvarna Arogya Suraksha Trust

‘COPY’

Executive Director
Suvarna Arogya Suraksha Trust
Bangalore

Date: 24/12/2012

Copy to:

1. The Principal Secretary to Government, Health & Family Welfare Department & Chairman of Suvarna Arogya Suraksha Trust Vikasa Soudha, Bangalore.
2. The ACS & Principal Secretary to Government, Finance Department, Vidhana Soudha, Bangalore.
3. The Principal Secretary to Government, Medical Education Department, Vikasa Soudha, Bangalore.
5. The Mission Director, National Rural Health Mission/Project Administrator, KHSDRP, Sheshadri Road Bangalore.
6. The Director Health & Family Welfare Services & Vice Chairperson of Executive Committee, Ananda Rao Circle Bangalore.
   Dr. K.V. Raju, Economist, Advisor to Hon’ble Chief Minister, Vidhana Soudha, Bangalore.
7. Dr. H. Sudarshan, Karuna Trust, #686, 16th Main, 39th cross, 4th T' Block, Jayanagar, Bangalore-560 041.
8. All Officers, SAST, Bangalore.